

NYANDENI LOCAL MUNICIPALITY

PHYSICAL ADDRESS:
Municipality Building
B.N. Nomandela Drive
LIBODE
POSTAL ADDRESS:
Private Bag X 504
5160



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"Deciding with the people, not for the people"

Date: 18 October 2016

REQUEST FOR QUOTATIONS

TO:	ALL PROSPECTIVE SERVICE PROVIDERS
PROJECT NAME:	SUPPLY AND DELIVERY OF STEEL CONTAINER
REQUESTER:	NYANDENI LOCAL MUNICIPALITY
QUOTATION NO.	NLM 48/2016
SITE CLARIFICATION MEETING (COMPULSORY):	NONE
QUOTATION TO BE DELIVERED BY:	26 October 2016 @ 12H00

SPECIFICATION OF ORDER

Nyandeni Local Municipality hereby invites proposals from suitably qualified and reputable service provider for Supply and Delivery of Steel Container.

PROJECT DESCRIPTION

Description	Quantity
12 X 3m Steel Container Outside pad lock double door Colour-Grey	1

1. PROPOSAL CONTENT

The proposal should contain at least the under-mentioned content.

2. Project Budget and Pricing

The financial proposal should be prepared on a time and cost basis. Service providers should propose a pricing schedule appropriate to each component of the project and include the total cost of the project, including VAT.

Proposals must remain **valid for 60 days** after the submission date.

The preferred service provider shall be appointed on the basis that the budget submitted in the proposal shall be considered to be the final project budget. No escalation of costs shall be allowed for, for the duration of the project.

3. Conflict of Interest

Nyandeni Local Municipality expects the consultants to observe the highest standards of ethics during the execution of this contract and reserves the right to terminate the contract at any stage if it is determined that these standards have been or may become compromised.

All relevant information must accompany all quotations submitted. No late or incomplete quotation will be accepted for consideration.

The municipality reserves the right not to accept the lowest or any quotation.

Quotations will be evaluated on price and preference in terms of the **80/20** point system.

The following documents are to be submitted with the Quotation:

- A copy of Company Registration.
- Detailed Company Profile
- Completed Database Registration Form (if not currently registered with Nyandeni Local Municipality)
- Entity Tax Compliance Status PIN & Entity Tax Reference Number (in writing, either on the company profile or any entity document with a letterhead)
- A copy of BBEE Status Level Certificate
- Certified ID copy(ies) of entity's director(s)
- Declaration of Interest (MBD4)
- MBD 8 and MBD 9
- It should be noted that failing to attach the B-BBEE Status Level Certificate will result in the 20 preference points not being awarded
- **Delivery time and availability of stock** must be indicated in the quotation e.g. delivery will take place within five working days after the date of purchase order
- **Registration on the Central Supplier Database (CSD) is compulsory (proof OF registration should be provided in writing)**

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2000(PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive Proposals will be evaluated based on the following criteria of 80/20

Price- 80 Points

B-BBEE Status Level Contribution -20 Points

Formal written price quotations should be submitted in a sealed envelope, clearly marked "**QUOTATION NLM 48/2016 SUPPLY AND DELIVERY OF STEEL CONTAINER**" which will be placed in the quotation box at Nyandeni Local Municipality, BN Nomandela Drive, Libode, 5160 before 12h00 on 26 October 2016.

For further technical enquiries related to the Request for Quotations, please contact Mr. N. Zozi at (047) 555 5000/88 respectively or Mr. J. Sikhuni at 047 555 000/78.

All bidders who are not registered in the Nyandeni Local Municipality database should submit their database registration forms upon quotation submission.

No late or incomplete quotations will be considered. The only or lowest quotation

submitted shall not necessarily be accepted.

A handwritten signature in black ink, appearing to read "Mrs. N. Nomandela", is enclosed within a hand-drawn circle. The signature is positioned above a horizontal dotted line.

MRS. N. NOMANDELA

MUNICIPAL MANAGER