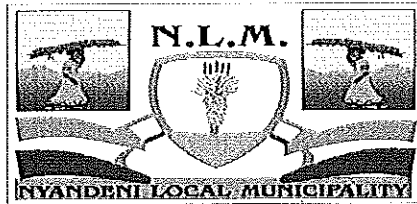


NYANDENI LOCAL MUNICIPALITY

PHYSICAL ADDRESS:
Municipality Building
B.N. Nomandela Drive
LIBODE

POSTAL ADDRESS:
Private Bag X 504
5160



Tel: 047 5555 024
047 5555 000
047 5550 278
Fax: 047 555 0202

Email: Nyandeni@nyandenilm.gov.za

"Deciding with the people, not for the people"

Date: 25 March 2014

REQUEST FOR QUOTATIONS

TO:	ALL PROSPECTIVE SERVICE PROVIDERS
PROJECT NAME:	PAVEMENT TRAINING
REQUESTOR:	NYANDENI LOCAL MUNICIPALITY
QUOTATION NO.	NLM 43/2014
SITE CLARIFICATION MEETING (COMPULSORY):	None
QUOTATION TO BE DELIVERED BY:	02 APRIL 2014 @ 12H00

SPECIFICATION OF ORDER

Nyandeni Local Municipality invites Proposals from accredited service providers for 5 days Pavement training and focusing on training of 105 Nyandeni Local Municipality unemployed youth in **pavement training**.

- **SCOPE OF WORK**

- ❖ The training will be at NQF Level 3 and is having 10 credits and the SAQA qualification ID NO. IS : 261717 and init standard title: **Prepare and lay precast Block paving**
- ❖ Services providers should note that the training intervention will be conducted in-house.

The successful service provider will be required to do the following:

Description

- | |
|--|
| <ul style="list-style-type: none"> ➤ Training of 105 Nyandeni Local Municipality Unemployed Youth Pavement. |
|--|

- **PROPOSAL CONTENT**

The proposal should contain at least the under-mentioned content.

- **Service Provider/Consultant(s) Profile**

(a) Identify of Firm/Composition of Consortium

Nyandeni Local Municipality is willing to consider individual firms and/or other firms or

entities in a consortium, joint venture relationship, or sub consultancy, as appropriate.

(b) Consultant/Service Provider Experience

The proposal should provide a brief description of the service provider/consultant's experience and relevant recently completed and/or current assignments indicating, inter alia:

- The client;
- The nature of the service provider/consultant's involvement;
- The names and resumes of the staff provided;
- The duration of the assignment;
- References

Prospective service providers must provide contactable references for previous and current work.

- **Project Budget and Pricing**

The financial proposal should be prepared on a time and cost basis. Service providers should propose a pricing schedule appropriate to each component of the project and include the total cost of the project, including VAT.

Proposals must remain valid for 60 days after the submission date.

The preferred service provider shall be appointed on the basis that the budget submitted in the proposal shall be considered to be the final project budget. No escalation of costs shall be allowed for, for the duration of the project.

- **Conflict of Interest**

Nyandeni Local Municipality expects the consultants to observe the highest standards of ethics during the execution of this contract and reserves the right to terminate the contract at any stage if it is determined that these standards have been or may become compromised.

All relevant information must accompany all quotations submitted. No late or incomplete quotation will be accepted for consideration.

The municipality reserves the right not to accept the lowest or any quotation.

Quotations will be evaluated on price and preference in terms of the **80/20** point system.

The following documents are to be submitted with the Quotation:

- Completed Database Registration Form (if not currently registered with Nyandeni Local Municipality)
- Company Profile including profile of the facilitator
- An original SARS Tax Clearance Certificate
- A BBBEE Status Level Certificate
- Certified ID copy(ies) of entity's director(s)

- Declaration of Interest (MBD4)
- References and proof of accreditation should be only for intervention applied for accreditation certificate/s from the relevant SETAs/ ETQAs
- Total costs per learner including travel , and accommodation for the facilitator
- Separate proposal for each training intervention
- It should be noted that failing to attach the B-BBEE Status Level Certificate will result in the 20 preference points not being awarded.
- Delivery time and availability of stock must be indicated in the quotation e.g. delivery will take place within five working days after the date of purchase order

Quality (Functionality) will be evaluated based on the following:

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBLE SCORE
Experience & Expertise relevant to the job	15	Max 5	75
Training approach	10	Max 5	50
Accreditation to relevant SETAs/ETQAs and the SAQA qualification US ID No 261717	10	Max 5	50
TOTAL	35 (TW)		175 (MPS)

Where : 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good; 5 = Excellent

Tenderes will be evaluated for functionality and those who score equal or more than 70 points will be considered for price

Formal written price quotations should be submitted in a sealed envelope, clearly marked "QUOTATION NLM 43/2014 "Pavement Training" which will be placed in the quotation box at Nyandeni Local Municipality, BN Nomandela Drive, Libode, 5160 before 12h00 on 02 April 2014.

For further technical enquiries related to the Request for Quotations, please contact Mr S Poswa or Ms N Koka at (047) 555 5000/19/23

All bidders who are not registered in the Nyandeni Local Municipality database should submit their database registration forms upon quotation submission.

No late or incomplete quotations will be considered. The only or lowest quotation submitted shall not necessarily be accepted.

.....

MRS. N. NOMANDELA

MUNICIPAL MANAGER