

NYANDENI LOCAL MUNICIPALITY

PHYSICAL ADDRESS:
Municipality Building
B.N. Nomandela Drive
LIBODE

POSTAL ADDRESS:
Private Bag X 504
LIBODE
5160



Tel: 047 5555 004
047 5555 000
047 5555 028
Fax: 047 555 0202

Email: kokan@nyandenilm.gov.za

"Deciding with the people, not for the people"

24 January 2018

VACANCY ADVERTISEMENT

Nyandeni Local Municipality invites applications from suitably qualified and competent individuals for appointment to the following post:-

SENIOR MANAGER: COMMUNITY SERVICES
(5-YEAR FIXED TERM EMPLOYMENT CONTRACT)
REFERENCE NO: 2018/CMS /01

Remuneration –Total Remuneration Package: R769 844 – R960 143 as per Upper Limits Government Gazette No. 41173 of 10 October 2017.

Minimum Requirements of the post:

- Bachelor's Degree in Social Science/Public Administration/Law, or equivalent NQF Level 7 qualification
- A relevant post graduate qualification will be an added advantage
- A Municipal Finance Management Programme Competency Certificate (CPMD) will be an added advantage, but will not result in disqualification
- A minimum of five (5) years middle management experience preferably in a municipal in a Local Government Sphere
- Demonstrate excellent interpersonal and managerial skills
- Computer literacy
- A valid Code B Driving Licence
- The preferred candidate must be prepared to enter into a five year fixed-term employment contract linked to the performance of the municipality.

Core Competencies:

- Strategic direction and leadership
- People management
- Programme and Project management
- Financial management
- Change management
- Governance leadership

Key Performance Areas:

- Provide strategic direction and monitor the implementation of the strategic objectives of the department
- Responsible for community services functional areas, namely health service management, public safety (which includes traffic management, security management and law enforcement), waste management, parks and recreation management and library services
- Ensure cost effective management of the department's budget and timely implementation of council resolutions related to the department
- Oversee the development and review of relevant policies and strategies on matters relating to the department
- Ensure that the activities of the department are aligned to the IDP and facilitate performance management of the department
- Strategically plan, organise, lead and control all the activities performed by the department.

NB: Shortlisted candidates will be subject to qualifications verification process, security vetting clearance. Successful candidate will be required to disclose the financial interest and sign a performance agreement.

Application for Employment Form (**not Z83**) is available at www.nyandenilm.gov.za, certified copies of qualifications, driver's licence and ID. A detailed CV must accompany the application letter. Failure to submit documents listed above will result in disqualification. People with Disabilities, women, Coloureds, Whites, Indians are encouraged to apply. Hand delivered applications should be sent to the Registry Office at Nyandeni Local Municipality Office at Libode.

The words "**APPLICATION FOR VACANCY**" should appear on the same side of the envelope but separate from the address in the same envelope so as to sensitise the Registry Office of the closing date.

FAXED AND E-MAILED APPLICATIONS WILL NOT BE CONSIDERED

Only short-listed and successful candidates will be contacted and therefore if you have not heard from us within 90 days after the closing date, consider your application as unsuccessful.

The Council reserves the right not to continue with the interviews and appointment if the Council feels no suitable candidate found. Canvassing of Councillors/Management is not permitted and proof thereof will result in disqualification. Background screening and competency assessment will be done to shortlisted candidates.

Applications should be addressed to:

The Municipal Manager
Nyandeni Local Municipality
Private Bag X504
LIBODE
5160

For enquiries contact Corporate Services Department at (047) 5555004 or 047
55555028 or email: mvunelos@nyandenilm.gov.za

CLOSING DATE FOR APPLICATIONS: 21 FEBRUARY 2018 AT 15:00.

**MRS N. NOMANDELA
MUNICIPAL MANAGER**