

NYANDENI LOCAL MUNICIPALITY

PHYSICAL ADDRESS:
Municipality Building
B.N. Nomandela Drive
LIBODE

POSTAL ADDRESS:
Private Bag X 504
LIBODE
5160



Tel: 047 5555 024
047 5555 000
047 5550 278

Email:
goldsmithp@nyandenimun.org.co

“Deciding with the people, not for the people”

07 August 2017

EXTERNAL ADVERT

Applications are hereby invited from the suitable candidates for the following permanent posts:

Superintendent Licensing – Task Grade 11

Salary Scale: R 302 960.65 –R 334 774.30 per annum

Essential Requirements of the post:

- Traffic Officer’s Diploma
- Grade B Examiners of Driving Licenses
- Five (5) years of relevant experience
- A valid code EC (14) driving license

Key Performance Areas:

- Responsible for day to day operations of Licensing Section;
- .Ensure that all driving license personnel know and understand the requirements of applicable Acts, regulations and procedure manuals;
- Ensure that all the relevant personnel comply with the requirements of the relevant Acts and minimum requirements as prescribed and monitor the activities of the relevant personnel on a regular basis;
- Responsible for compliance of the Driving License Testing Centre with the requirements of the relevant Acts and minimum requirements as prescribed at all times;
- Report any form of malpractice or violation to the province and inspectorate of Driving License Testing Centre

NB: Certified copies of qualifications, driver’s license, ID copy, and CV must accompany the application letter for vacancy. Failure to submit documents listed above will result in disqualification. Hand delivered applications should be sent to the Registry

Office at Nyandeni Local Municipality (Libode/Ngqeleni Offices). **Females, Coloureds, Indians, Whites and People with disabilities are encouraged to apply; People with disabilities must disclose the nature of their disabilities.** The words “**APPLICATION FOR VACANCY**” should appear on the same side of the application letter for vacancy, but separate from the address in the same envelope so as to sensitize the Registry Office of the closing date.

Faxed and emailed applications will not be considered. Only successful candidates will be contacted, and therefore if you have not heard from us within 90 days after the closing date, consider your application as unsuccessful. The Council reserves the right not to continue with the interviews and appointments if the Council feels no suitable candidate could be found. Canvassing of Councilors / Management is not permitted and proof thereof will result in disqualification.

BACKGROUND SCREENING WILL BE DONE TO SUCCESSFUL CANDIDATE

Applications should be addressed to:

The Corporate Services Manager
Nyandeni Local Municipality
Private Bag X 504
Libode
5160

For enquiries contact Corporate Services Department at **047 555 5028/047 555 5024** and at **Ngqeleni offices** Please Contact Person **Ms. N. Madayi** at **047 568 0300/1**

CLOSING DATE FOR APPLICATIONS: 20 September 2017, 16

**N. NOMANDELA
MUNICIPAL MANAGER**