

NYANDENI LOCAL MUNICIPALITY

PHYSICAL ADDRESS:
Municipality Building
B.N. Nomandela Drive
LIBODE
POSTAL ADDRESS:
Private Bag X 504
LIBODE
5160



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"Deciding with the people, not for the people"

19 June 2017

VACANCY ADVERTISEMENT

Nyandeni Local Municipality invites applications from suitably qualified and competent individuals for appointment to the following post:

MUNICIPAL MANAGER

REFERENCE NO: 2017/MM /01

5 -Year Fixed Term Employment Contract

Remuneration –Total Remuneration Package: R885 394 – R1 104 255 as per Upper Limits Government Gazette No. 40117 of 1 July 2016.

Minimum Requirements:

~ Bachelors degree in Public Administration or Political Science or Social Science or Law or an equivalent of NQF Level 7 ~ A postgraduate degree in any of the specified fields will be an added advantage ~ A competency certificate in Municipal Finance Management Programme (CPMD) ~ A minimum of five (5) years experience at senior management level and a proven successful institutional transformation within the public service ~ A minimum of Code B valid unendorsed motor vehicle drivers licence.

Knowledge:

~ Advanced knowledge and understanding of relevant policy and legislation ~ Advanced understanding of institutional governance systems and performance management ~ Proven ability to communicate and negotiate at all level of government ~ Core Managerial and Occupational Competencies and skills ~ Strategic leadership and management ~ Governance ethics and values in financial

management ~ Financial and performance reporting ~ Risk and Change Management
~ Legislation and policy implementation ~ Stakeholder Relations ~ Supply Chain
Management ~ Advanced understanding of council operations and delegation of
powers ~ Good governance, Audit and Risk Management as well as budget and
finance management ~

Core Competencies:

~ Strategic direction and leadership ~ People management ~ Programme and Project
management ~ Financial management ~ Change management ~ Governance
leadership

Key Performance Areas:

~ As the Accounting Officer and Head of the Administration, the incumbent will lead
the municipality's administration in such a manner that a culture of performance and
service delivery excellence is pursued and sustained ~ Direct, coordinate and
implement the municipality's Integrated Development Plan (IDP), including
development of policies and procedures to facilitate effective community
participation ~ Provide sound advisory and strategic support to Mayor,
Executive Committee and political structures of Council ~ Manage the
administration of the municipality to fulfil the objectives of the 5 year strategic plan ~
Facilitate and foster sound stakeholder relationships with all key stakeholders
such as the community, the administration, the political arm, the business
community, and other spheres of government ~ Ensure that financial practices of the
municipality embrace the principles of the developmental finance, thereby
advancing effective deliver strategy ~ Ensure adherence to all legislation governing
local government ~ Strategically manage and coordinate the use of Council
resources so that an economic, effective
and efficient service is delivered ~ Ensure the provision of the efficient and effective
services to the community and the ratepayers so that requirements in the IDP are
met in relation to public safety, health, waste and electricity, roads and civil works,
sports, arts and culture, human resources (including sound labour relations and

employment equity) , local economic development and tourism, development planning and finances ~ As an Accounting Officer, ensure sound management of all assets, income and expenditure of the municipality, and the discharge of all liability and proper compliance with the MFMA and other relevant legislation ~ Manage and monitor the performance of senior staff so that the performance targets are achieved ~ Monitor and control the budget of the Municipality.

NB: Shortlisted candidates will be subject to qualifications verification process, security vetting clearance. Successful candidate will be required to disclose the financial interest and sign a performance agreement.

Application for Employment Form (**not Z83**) is available at www.nyandenilm.gov.za, certified copies of qualifications, driver's licence and ID. A detailed CV must accompany the application letter. Failure to submit documents listed above will result in disqualification. People with Disabilities, women, Coloureds, Whites, Indians are encouraged to apply. Hand delivered applications should be sent to the Registry Office at Nyandeni Local Municipality Office at Libode.

The words "**APPLICATION FOR VACANCY**" should appear on the same side of the envelope but separate from the address in the same envelope so as to sensitise the Registry Office of the closing date.

FAXED AND E-MAILED APPLICATIONS WILL NOT BE CONSIDERED

Only short-listed and successful candidates will be contacted and therefore if you have not heard from us within 90 days after the closing date, consider your application as unsuccessful. The Council reserves the right not to continue with the interviews and appointment if the Council feels no suitable candidate found. Canvassing of Councillors/Management is not permitted and proof thereof will result in disqualification. Background screening and competency assessment will be done to shortlisted candidates.

Applications should be addressed to:

The Mayor

Nyandeni Local Municipality

Private Bag X504

LIBODE 5160

For enquiries contact Corporate Services Department at (047) 5555004 email:

mvunelos@nyandenilm.gov.za

CLOSING DATE FOR APPLICATIONS: 14 JULY 2017 AT 15:00.

CLR. M.D. NGQONDWANA

MAYOR