



NYANDENI LOCAL MUNICIPALITY
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NYANDENI
LOCAL MUNICIPALITY
Building a better future with the people

BIDS 26/2024

REQUEST FOR PROPOSALS – “PROVISION OF BUILDING MAINTENANCE FOR A PERIOD OF TWO YEARS (AS AND WHEN NEEDED)”

Bid proposals are hereby invited from suitably qualified and reputable service providers to maintain and repair municipal buildings for the period on 24 months at Nyandeni Local Municipality.

Bid documents with the necessary specifications/terms of reference may be obtained at Nyandeni Local Municipal Offices on **Friday, 10 May 2024 @ 10:00am** at a non-refundable cost of **R630.00 per document** (payable in cash or a bank guaranteed cheque) from the Cashier. Nyandeni Local Municipality, B.N. Nomandela Drive, Libode, Telephone number 047 555 5000

Proposals will be evaluated on functionality as follows:

CRITERIA	WEIGHT	VALUE 1-5	MAXIMUM POSSIBLE SCORE (MPS)
Experience and Expertise relevant to undertake the job- Same projects that were successfully conducted. Please attach signed proof for the completion of such projects.	15	Max 5	75
Methodology- A detailed plan with time frames on how long will it take to deliver and full compliance with terms of reference	15	Max 5	75
Total	30		150

Where: 1= Poor; 2 = Acceptable; 3 = Good; 4 = Very Good & 5 = Excellent

Bids should score a minimum of **60%** for functionality in order to be considered for further evaluation.

The bids will be evaluated on the **80/20** preferential points system

Price - 80 Points
Specific goals - 20 Points

Specific Goals	Points
Disabled	5
Youth	5
Women (Female)	5



Black	5
Total	20

Failure to submit the following document(s) may render the bid null and void:

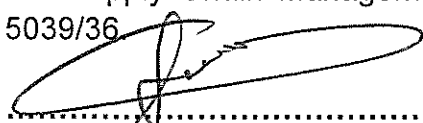
- A copy of Entity Registration Documents.
- Detailed Company Profile (with relevant past experience)
- Certified ID Copy(ies) of Director(s) (not older than 3 months)
- Entity Tax Compliance Status PIN & Entity Tax Reference Number (in writing, either on the company profile or any entity document with a letterhead or as issued by SARS (With clear expiry dates)
- **All MBD Forms should be completed and signed in full and all relevant/required supporting documents as per the MBD Forms should be submitted with the bid.**
- Billing Clearance Certificate or Statement of Municipal Accounts or Directors proof of residence from Ward Councillor for non-rate payers (not older than 3 months)
- Original Tender Document
- Registered with NHBRC
- CIDB grading- 2GB or 1GPE or higher
- Completed data base registration form (if not currently registered with Nyandeni Local Municipality)
- In case of a joint venture (JV), Entity Tax Compliance Status PIN & Entity Tax Reference Number of both partners should be submitted as well as a JV agreement signed by both parties
- **Registration on the Central Supplier Database (CSD) is compulsory. Please attach CENTRAL SUPPLIER DATABASE REPORT (for specific goals purposes) and not the SUMMARY REPORT – Not older than 3 months.**
- **Failure to submit a full CENTRAL SUPPLIER DATABASE REPORT (with a medical certificate for disability where applicable) will result in points for Specific Goals not being awarded.**
- **The provisions of Preferential Procurement Regulations 2022 will apply**
- Tenders submitted are to hold good for a period of **90 days**.

Bids in a sealed envelope clearly marked “**BID NUMBER (e.g. Bid 26/2024)**” and “**PROJECT NAME (BUILDING MAINTENANCE FOR A PERIOD OF TWO YEARS)**” must be placed in the tender box at the reception, Nyandeni Local Municipality, B. N. Nomandela Drive, Libode at or before **12:00pm** on Monday, 03 June 2024 where after bids will be opened in public.

No late, incomplete, facsimile or email bids will be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. Nyandeni Local Municipality reserves the right to accept part or full bid.

For technical enquiries, please contact Ms. B. Nodada at (047) 555 5000 and/or Mr. S. Mvunelo at (047) 555 5000 during working hours.

For Supply Chain Management related enquiries, please contact the SCM Office at (047) 555 5039/36



MR. N. CEKWANA
ACTING MUNICIPAL MANAGER
NYANDENI LOCAL MUNICIPALITY

